

BOARD OF SELECTMEN MINUTES –April 9, 2012

SUNDERLAND TOWN OFFICES

Present: Mr. Bergeron, Mr. Fydenkevez and Mr. Pierce

Others: Margaret Nartowicz, Town Administrator

Behind the Camera: Richie Wheeler

- Call to order at 7:00 p.m.
- Highway Budget Hearing-Mr. Bergeron gave explanation of baseline budget and stretch budget, and funding ability. Departments may be feeling pent up needs. George Emery-increase request for Highway Fuel and Highway Maintenance Expense for FHA sign replacements. Discussion regarding house that was hit by a car. Mr. Bergeron, Mr. Emery, and Chief Gilbert met to discuss improving signage and other possibilities such as WMECO pole placement, high visibility markings, timber rails, high reflectivity tape on stop sign posts. Capital-Bucket loader replacement-Mr. Emery-overview of transmission repair or loader replacement. Discussion regarding loader function, hours, work to rebuild transmission. Hadley Road culvert reconstruction-Mr. Emery-overview of estimated costs. Mr. Fydenkevez-suggest borrowing authorization for project. North Main reconstruction pre-engineering submittals – necessary to get project on Transportation Improvement Program (TIP) for state funding. Small dump truck replacement request. Mr. Emery-explanation of request for truck and plow. Discussion regarding possibility of used truck and plow. Discussion regarding use of Chapter 90 for equipment. Reminders-street sweeping and road closure at Hadley Road culvert.
- General Government-
 - ✓ Treasurer/Collector- Mr. Sanderson-Property taxes were due last week under the preliminary estimated semi-annual tax billing system. Discussion regarding Town Postage line, email bills to banks rather than paper billing. County Retirement assessment-Mr. Sanderson gave an explanation of request. Ms. Nartowicz-explanation of Town Insurance and Workers Comp. requests. Mr. Sanderson-Unemployment line this year (FY12) needs transfer to cover deficit. Discussion regarding Franklin County Retirement assessment; funding liabilities through funding schedule. Discussion regarding Soldiers & Vets benefits. Employee Health Insurance-discussion regarding percentage increases, level of funding. Debt and Interest-Mr. Sanderson gave an overview of debt schedules.
 - ✓ Town Clerk-Ms. Houle explained Town Code Update supplemental request. CPA may fund Archival, so amount may be reduced. State Election year-Increased requests. Warrant article requests-Chapter acceptance and dog by-law.
 - ✓ Board of Selectmen-Ms. Nartowicz gave an overview of budget requests.
- Annual Town Meeting Warrant-Votes to include and recommend articles.
 - ✓ Article-Rescind borrowing on Sunderland Public Library construction. Motion to include article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Motion to recommend article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
 - ✓ Community Preservation Articles-Richard Lopatka gave an overview of the CPC process to recommend funding. CPC (1) **Historic records preservation**-Town Clerk. Motion to include by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0. Motion to recommend article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. (2) **Historic books and documents repair and binding**-Sunderland Public Library. Motion to include by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0. Motion to recommend article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. (3) **Establish and fund Housing Fund for affordable housing-Housing Committee**-Discussion regarding desired use of funds for unfeasible projects. Motion to include article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Motion to recommend article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 2-1. (4) **Open Space/APR Conservation Commission**-Discussion regarding CPA “project” funding vs. reserving amounts for future projects. Motion to include by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0. Motion to recommend article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 2-1. (5) **FY13 CPC Administration expense and revenue set aside allocations**-Discussion regarding estimated vs. actual revenues. Hold for Assessors’ review; Mr. Lopatka and Ms. Nartowicz feedback.

- ✓ Article-Chapter Acceptance MGL c.65, §16A-Town Clerk. Motion to include article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Motion to recommend article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- ✓ Article-Personnel Bylaw amendments. Motion to include article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Motion to recommend article by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- ✓ Article-Social Gatherings on Private Property Bylaw. Overview by Chief Gilbert. Discussion regarding notice to property owners, landlords, management. Motion to include article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Motion to recommend article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- ✓ Keg Licensing-Chief Gilbert-hasn't really seen sufficient issues to warrant placing article right now. Recommend removing article and monitoring any issues over coming year. Article not included.
- ✓ Article-Ch. 89 Violations and Penalties. Chief Gilbert gave an overview. Motion to include article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Motion to recommend article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- ✓ Article-New bylaw Chapter 56 Emergency Response and Access. Chief Ahearn gave overview of need for bylaws addressing key boxes and hazmat cleanup reimbursement. Need penalty provision. Violations of chapter to be enforced under non-criminal disposition. Motion to include article by Mr. Pierce, 2nd by Mr. Fydenkevez. 3-0. Motion to recommend article as amended by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Discussion regarding renaming South Silver to Silver. Place on next town meeting warrant, if appropriate.
- ✓ Article-Stretch Code bylaw. Motion to include article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Motion to recommend article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 2-1.
- ✓ Article-Delete Recycling bylaw chapter. Motion to include article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Motion to recommend article by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- ✓ Article-Delete Landfill bylaw chapter. Motion to include article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Motion to recommend article by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- ✓ Article-Frontier Regional School District Agreement amendments. Mr. Bergeron-FRSD resubmission to include. Motion to include article by Mr. Pierce, 2nd by Mr. Fydenkevez. 3-0. Motion to recommend for discussion. Mr. Fydenkevez-now a calculator is needed at school committee meetings. Discussion regarding weighted vote. Motion to recommend by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- Free Cash Guidelines- Ms. Maglione, Finance Committee. FinCom wants to work with Chiefs in next year to see if any stress on departments can be alleviated.
- Special Town Meeting Warrant-Motion to sign warrant by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- April 2, 2012 Minutes- Motion to accept April 2, 2012 minutes by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- Reminders and upcoming events. Warrant and correspondence by signature.

Motion to adjourn by Mr. Pierce and 2nd by Mr. Fydenkevez. Vote 3-0. Meeting adjourned at 9:49pm.

Respectfully submitted,



Margaret Z. Nartowicz
Town Administrator